



HOW WE CAN HELP YOU AND YOUR BUSINESS

HRBS provide high quality, pro-active, hands-on accountancy and business services.

HRBS is headed by Keith Silman, who qualified as a Chartered Accountant in 1990 and has over 20 years experience as an accountant, Business Systems Consultant and Finance/IT Director.

Keith is passionate about supporting and developing new and small/micro businesses - which often get overlooked (and sometimes overcharged) by many accountancy practices.

HRBS specialise in supporting new and small businesses.

We help you set-up your business, open a bank account and start trading. We provide hands-on support through out the business' life, giving advice and assistance on day to day issues as well as its accountancy, payroll and taxation needs.

Our pro-active support to you includes regular reviews of the accounts, running an objective, experienced and consistent pair of eyes over the records, giving recommendations and help if required.

HRBS are approved QuickBooks Professional Advisors.

With over 13 years experience of QuickBooks, we can supply, configure and provide one-to-one training.

We offer a fixed fee service, agreed in advance and payable quarterly. No unexpected bills.

Our service includes regular reviews of your accounts, cashflow needs and tax liabilities - at no extra cost. We believe that the time we invest in you during the year saves time when preparing year end accounts. This means you get ongoing, professional support – very important for businesses of all sizes.

We offer FREE online accounting and virtual office software to our clients.

Our strategic partnership with Winweb.com means that we can provide a pro-active service at no extra cost to you. We configure the software especially for your business and provide support to help you get the most of your accounting and business information without having to install or maintain extra software or backups.

All you need is a computer (Windows, Apple or Linux), an internet browser and a broadband connection.

Book-keeping, VAT, payroll, tax returns and more.

We offer a full accounting service. Using online accounting software, we keep the books, process the wages prepare the VAT returns and give you an accurate and timely overview of how the business is performing. You can login at any time, from anywhere. No software to buy, no backups to worry about ... no hassle!

We prepare the year end accounts, tax returns and for limited companies, the dividend documentation and tax vouchers. Wageslips are emailed and your PAYE returns are submitted online so that you receive the tax free HM Revenue & Customs online filing incentive (£100 for 2007/08, £75 for 2008/09).

Tax Saving.

Our regular business review enables us to suggest tax and National Insurance saving measures including, for some clients, incorporating the business and taking profits as a mix of salary and dividends. We provide the full service including purchasing the company, liaising with Companies House and HM Revenue & Customs, and acting as Company Secretary and providing the Registered Office address if required.

Flexibility.

We know that owner-managers need advisors who are available out of hours, so we offer evening and weekend meetings and support. This leaves you free to focus on your business during the day.

Value for Money.

We are based in rural South Yorkshire close to Barnsley and Sheffield, so you are not paying for expensive city centre offices. We have clients all over the UK and the majority of our business is conducted online and via email, thereby maximising efficiency and flexibility whilst minimising costs to you and the environment.

Free, no obligation quotation.

Call Keith on 01226 379000 or visit our website at hrbs.biz . We look forward to working with you.